



Wood River Community YMCA
PO Box 6801 Ketchum, ID 83340
Phone (208) 727-9622
Fax (208) 726-1524
www.woodriverymca.org

Volunteer Information Packet

Thank you for inquiring about volunteering at the Wood River Community YMCA. Each year, volunteers play a vital role in our mission to *“develop meaningful relationships and make a lasting impact in the Wood River Valley.”*

We currently have a wide-variety of positions available, involving a number of departments at the Wood River Y. Your service at the Y will help bolster our efforts in becoming an integral part of the community at-large!

To Get Started:

1. Complete the enclosed application and return it to the Volunteer Coordinator.
2. Complete the top section of the two enclosed reference forms and give them to individuals who have known you for at least one year, and are not an immediate family member. They can return the forms in the attached envelopes to the front desk of the Y when completed.

Once we receive your application and references, we will move forward with running a criminal background and child abuse clearance. The final step will be to connect you with the department you would like to work with, and talk about the details of the volunteer position with them.

Please do not hesitate to contact us if you have questions or would like to schedule a tour of our facilities.

Thank you for considering partnering with us!

Mary Simms – Volunteer Coordinator
(208) 928-6710
msimms@woodriverymca.org



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Volunteer Application

INSTRUCTIONS: Thank you for your interest in volunteering with the Wood River Community YMCA. Your talents and commitments to our mission are what make the YMCA a great place. Remember that all volunteer applicants, ages 18 years and older, must agree to a criminal background check and be fingerprinted according to state law and YMCA policy.

PERSONAL INFORMATION

Name: _____ DOB: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Social Security #: _____

Email: _____

Are you at least 18 years of age? Yes No

Are you a YMCA member? Yes No

Have you ever volunteered for the YMCA before? Yes No

If yes, date and program last volunteered for: _____

Have you ever pleaded guilty or been convicted of a felony or misdemeanor? Yes No
(If yes, please attach a full description).

Have you ever been convicted of or plead guilty to any criminal offense? Yes No
(If yes, please attach a full description).

AREAS OF VOLUNTEER INTEREST

- | | |
|---|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Child Watch |
| <input type="checkbox"/> Aquatics | <input type="checkbox"/> Climbing Wall |
| <input type="checkbox"/> Fitness Floor | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Group Exercise | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Membership/Welcome Desk | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Kids Club/Youth Programs | <input type="checkbox"/> Greenhouse |

AVAILABILITY

Monday times: _____

Friday times: _____

Tuesday times: _____

Saturday times: _____

Wednesday times: _____

Sunday times: _____

Thursday times: _____

EMERGENCY CONTACT INFORMATION

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

ORDERED COMMUNITY SERVICE

Are you looking to complete Court Ordered Community Service hours? Yes No

If yes, offense: _____

Number of hours needed: _____ Deadline to complete hours: _____

Parole/Probation Officer's Name: _____ Phone Number: _____

EMPLOYMENT INFORMATION

Current or most recent employer: _____

Address: _____

City: _____ State: _____ Zip _____

Position(s) held: _____ Length of employment: _____

CONDITIONS OF VOLUNTEER PARTICIPATION AND RELEASE FROM LIABILITY

The mission of the Wood River Community Y is to build strong kids, strong families and a strong community through programs that develop the whole person in spirit, mind and body. As a volunteer I will cooperate in the fulfillment of this mission. I understand and agree that if my service as a volunteer is accepted, there is no contract period for volunteer service, and my volunteer service will be 'at will', giving either the YMCA or myself the right to terminate my volunteer service at any time, without liability of obligation.

BACKGROUND CERTIFICATION:

In an ongoing effort to offer the best possible volunteers to our program participants, the Wood River Community YMCA requires that all new and/or returning volunteers 18 years and older complete a criminal background and child abuse check on or before they begin volunteering. The YMCA will provide this service at no extra charge to the volunteer. Background checks will be requested by the Volunteer Coordinator or CEO of the Wood River Community YMCA, and will be kept strictly confidential.

I clarify that all of the information I have provided in this application is true and complete. I authorize the Wood River Community YMCA to investigate and verify any and all of the information I have submitted. I fully consent to and authorize all such inquiries. I have provided the following information for the sole purpose of obtaining a conviction only criminal history file search. I understand that the Wood River Community YMCA does not condone child abuse, and that the Wood River Community YMCA will be seeking information in my background related to child abuse.

Full Name: _____

Maiden name or names previously used: _____

Date of birth: _____

Social Security #: _____

Signature

Printed Name

Date

MANDATORY RISK WAIVER:

The Wood River Community YMCA provides various activities to the public. YMCA participants understand that these activities do involve inherent risks which are beyond the control of the Wood River Community YMCA and its' staff, volunteers, and members. We, the undersigned, do understand that upon using the facility and/or services, that we hereby assume all risks for the behavior, actions, and safety of myself, and minor child while involved in the activities. Therefore, I assume full responsibility for personal injury to myself and/or to members of my family, and for loss or damage to my personal property and expenses thereof, as a result of my negligence or the negligence of my family participating in said activities. I have read and understand this agreement and release of liability, and do voluntarily agree to sign. I also understand that I can be denied access to the YMCA if my account is not current. I understand that to enter the YMCA on each visit, I will need to provide the proper identification. I also give the YMCA permission to utilize pictures of me and/or my family in YMCA marketing, promotions, and print media.

CODE OF CONDUCT:

Using the mission and principles of character development as a guide, the following Code of Conduct is to ensure that all who enter our facility enjoy a safe, welcoming and comfortable environment. Individuals are expected to act in a manner that upholds these principles at all times when in our facility or participating in YMCA programs. We expect those using the YMCA to behave in a way that shows respect and caring for others of all ages, including YMCA employees. This includes not using any language or engaging in any action that can hurt or frighten another person, or that falls below an accepted standard of conduct. Specifically when at the YMCA or participating in a YMCA program, actions that do not show respect for others and are not permitted include:

- Wearing inappropriate attire. This includes wearing swimsuits only in the pool area, and shoes, shorts, and shirt or leotard in other areas of the facility. Clothing with vulgar or profane writing or pictures is not allowed.
- Using angry or vulgar language (includes swearing, name calling, or shouting).
- Making physical contact with another person in any angry or threatening manner.
- Engaging in inappropriate behavior, sexual or otherwise.
- Harassing or intimidating by words, gestures, body language, or any other menacing behavior.
- Stealing or other behavior that results in the destruction or loss of property.
- Carrying or concealing any weapons, devices or objects that may be used as weapons.
- Using or possessing illegal drugs or alcohol on YMCA property, in YMCA vehicles, or YMCA sponsored programs.
- Loitering.
- Any other conduct of an inappropriate, threatening, or offensive nature.

Members and guests are encouraged to be responsible for their personal comfort and safety and ask any person whose behavior threatened their comfort to refrain from doing so. If a member or guest feels uncomfortable confronting the person directly, they should report the behavior to staff when asked. Management staff will investigate all reported incidents. Suspension or termination of YMCA membership privileges may result from a determination by the YMCA that a violation of the Code of Conduct has occurred. The YMCA reserves the right to refuse service to anyone who does not adhere to the values and mission of the YMCA.

I have read and agree to the "Mandatory Risk Waiver and Member Understanding" and the "Code of Conduct". I further agree to abide by the Membership Policy Handbook available for download at www.woodriverymca.org.

Signature

Printed Name

Date



Volunteer Reference Form

Volunteer Applicant:

Please print your name and address below and give this form to a reference that has known you for at least one year and is not a relative. Appropriate references could include a teacher, an employer, a coach or mentor, a religious teacher, a co-worker, a personal friend, etc.

Name of Applicant:
Address:
Phone Number:
Email:
Volunteer Position Applying For:

I _____ have applied for a volunteer position at The Wood River Community YMCA and have given your name as a personal/professional reference. I give permission for the release of the reference information to The Wood River Community YMCA.

Applicant Signature: _____ Date: _____

Referring Party:

The person named above is applying for a volunteer position at The Wood River Community YMCA. We are a non-profit organization that seeks to build strong kids, strong families and a strong community through programs that develop the whole person in spirit, mind and body. References are an important part of the application process because volunteers are considered partners in our mission. Your honest input is essential to the selection process. This reference is confidential and will become part of the individual's file with us. Thank you very much for your time and assistance.

Name of Reference:
Address:
City/State/Zip:
Phone Number:
Email:

Reference Signature: _____ Date: _____

Please complete this form and return it within one week in a sealed envelope to the Wood River Community YMCA (PO Box 6801 Ketchum, ID 83340). Please contact the Volunteer Coordinator Debbie Hollinger at (208)928-6704 or debbie@woodriverymca.org if you have questions about this form or need further information about our Volunteer Program. Thank you for your assistance!

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